ABOUT SURVIVOR AND DEPENDENT ASSISTANCE

- Spouse of dependent (18-26 years old) of veteran that is permanently disabled or died as a result of service connected conditions.
- Monthly stipend based off course schedule reported to the VA each term.

REQUIRED PAPERWORK

First time using benefit

Fill out VONAPP 22-5490 by visiting https://www.benefits.va.gov/gibill/apply.asp.
A COE will be completed and mailed by the VA to address on VONAPP

- Certificate of Eligibility (COE): from VA
- Degree Audit: from Academic Advising
- Semester Enrollment Form: from Veteran Services
- Current Fee Bill: from Registration & Student Records

ADDITIONAL PAPERWORK

TRANSFER STUDENTS

- 22-5495 Form: Information needed to transfer schools and/or change majors

IMPORTANT

DROP/ADD A CLASS: if you make a change in your schedule notify the Veteran Services office
- All registered classes must be on your degree audit.
**Veteran Services**

**Monthly Stipend**

<table>
<thead>
<tr>
<th>Training Time</th>
<th>Fall or Spring Semester</th>
<th>Summer Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-Time</td>
<td>Full term = 12 credits</td>
<td>12 week term = 8 credits</td>
</tr>
<tr>
<td></td>
<td>12 week term = 8 credits</td>
<td>8 week term = 6 credits</td>
</tr>
<tr>
<td>Three-Fourth Time</td>
<td>9-11 credits</td>
<td>12 week term = 5 credits</td>
</tr>
<tr>
<td>Half-Time</td>
<td>6-8 credits</td>
<td>8 week term = 3 credits</td>
</tr>
<tr>
<td>Less Than ½ Time</td>
<td>1-5 credits</td>
<td></td>
</tr>
</tbody>
</table>

**Next Steps**

**Check Your Sinclair Email.** You will receive an email from VA Once when your certification has been processed and sent to the VA.

**Every Semester** you will need to supply Veteran Services with the following:
- Semester Enrollment Form
- Current Fee Bill

**VA Contact Information**

**VA Regional Office – St. Louis**
- Website: www.gibill.va.gov
- Phone: (888) 442-4551

**Sinclair Veteran Services Contact Information**

- Dayton Campus, Building 11, Room 11342
- Website: www.sinclair.edu/veterans
- Phone: (937) 512-2586
- Email: veterans@sinclair.edu
- Fax: (937) 512-2199