**About FTA**

- FTA funding is an option to all branches of current service members
- Pays $4,500 a year renewing every 1 OCT, up to $250 a credit hour
- **Cannot be** combined with Veteran Education Benefits
- Covers tuition, does not cover fees

**How to Apply**

For more information about FTA and how to apply, please visit the website for your current branch of service:

- **Air Force:** www.my.af.mil
- **Army:** www.GoArmyEd.com
- **Coast Guard:** www.uscg.mil
- **Marines:** www.marforres.marines.mil
- **Navy:** www.navycollege.navy.mil

**Required Paperwork**

After you have been approved to use FTA for classes for the term, you will receive a Tuition Assistance (TA) approval letter. This letter must be turned in to the Bursar Office by the payment due date. Please see the contact information below for the **Bursar Office**:

- **Building 10, Second Floor, Room 10244**
- **P:** (937) 512-2606  **F:** (937) 512-2391  **E:** bursar@sinclair.edu
- **Office Hours:**
  - Monday-Friday 8:00 a.m. - 5:00 p.m.
- **Cashier’s Window:**
  - Monday-Thursday 8:00 a.m.-7:00 p.m.
  - Friday 8:00 a.m.-5:00 p.m.

**Important Information**

- The FTA process can be a lengthy process with strict deadlines set by each branch. Be sure to start this process early to ensure payment for the semester.

- Education Services Officers (ESO) and Education Services Specialists (ESS) at your installation, base or unit is the best resource to assist you with the application process.

- You will be responsible to pay for any fees that FTA does not cover by the payment due date or you risk being purged from classes.